



## Internship

Post based in Brussels

*The South West UK Brussels office is supported by a partnership of key public sector organisations within the region and gives the South West of England a unified voice in Brussels.*

We are looking for an intern to join our dynamic team in Brussels for a period of three to six months. The intern plays an important role in the team, supporting all the activities in the office. In particular, the intern is responsible for Communications and information support, including information flow, newsletter and website; Policy and programmes support, including attending and reporting on relevant meetings and updating the funding guide; and administrative support.

The internship would be suitable for a pro-active undergraduate or graduate who is looking for a challenge to work in a multicultural environment monitoring EU developments on a day-to-day basis. The internship demands very good interpersonal skills, an excellent team spirit and the ability to work independently. Applicants should be fluent in English, able to converse to an excellent level in French and be computer literate.

The traineeship is unpaid, but the South West UK Brussels Office offers a flat-rate sum per month as a contribution towards housing and living expenses.

**Interested candidates should send a CV and covering letter to Emily Palmer:**  
<mailto:epalmer@southwestuk.be>